



EUROPEAN COMMISSION

EuropeAid Co-operation Office

Central management of thematic budget lines under EIDHR and Ifs

Brussels, 29 April 2010

AIDCO/F2/XF/D(2010) aidco.f.2(2010)253736

NOTE TO THE MEMBER STATES

CALL FOR CANDIDATURES FOR LONG TERM AND SHORT TERM OBSERVERS FOR A POSSIBLE ELECTION OBSERVATION MISSION (EOM) REPUBLIC OF GUINEA – PRESIDENTIAL ELECTIONS 2010, 27 JUNE 2010

Very important information

Please inform candidates that life and work conditions in Republic of Guinea are very difficult, especially outside the capital Conakry: housing and health infrastructures are weak, climate is hot and humid, travels by road are exhausting, electricity cuts are frequent, etc. Proven experience in a context similar to that of Republic of Guinea is required.

Without prejudging the final format of the possible deployment of a European Union Election Observation Mission (EU EOM) to Republic of Guinea, the European Commission wishes to initiate the recruitment of long term and short term observers for a possible EOM to observe the forthcoming Presidential elections currently scheduled to be taking place for 27th of June 2010. **This recruitment shall be confirmed following the final decision of the High Representative/Vice President of Commission to deploy an EU EOM.** The European Commission wishes to begin the procedures for recruitment of:

1. 28 LTOs (LONG TERM OBSERVERS)¹. INDICATIVE AVAILABILITY DATES :

§ Tentative deployment dates²: **From 02 June 2010 to 26 July 2010**³.

§ Additional availability days required: **Additional period TBD**⁴ for 6 observers who will be remaining in Republic of Guinea for an additional period in order to follow up on post-election developments.

§ Compulsory participation in one (1) two-full-days pre-deployment training session, currently scheduled to be taking place prior to deployment. More information on the exact dates and location of the training session as well as final decision on the exact dates of deployment will

¹ Including 4 non EU LTOs

² Including: i) departure from home country to training location (tbc); ii) two-full-day pre-deployment training; iii) travel from training location to Republic of Guinea; iv) stay in Republic of Guinea; v) departure from Republic of Guinea and arrival home country.

³ Date of arrival home country (1 day later depending on flights connections).

⁴ Idem

depend on the electoral calendar and will be communicated to selected observers and Member States at a later stage.

2. 40 STOS (SHORT TERM OBSERVERS)¹. INDICATIVE AVAILABILITY DATES :

§ Tentative deployment dates²: **1st round: from 18 June to 03 July 2010. Run off: from 11 July to 23 July 2010³.**

§ Compulsory participation in one (1) two-full-days pre-deployment training session, currently scheduled to be taking place prior to deployment. More information on the exact dates and location of the training session as well as final decision on the exact dates of deployment will depend on the electoral calendar and will be communicated to selected observers and Member States at a later stage.

In order to ensure the recruitment of the observers and to respect the tight dates of the tentative deployment plan, the European Commission invites the Member States to submit candidates' names via the ROSTER, at the latest **by 16 May 2010 at midnight.**

- **Up to 10** candidates for the position of Long Term Observers (LTOs)

- **Up to 10** candidates for the position of Short Term Observers (STOs)

Member states should ensure a fair balance regarding the gender and the professional background of shortlisted candidates.

3. CANDIDATE PROFILE :

Applicants' language knowledge in FRENCH might be tested through phone interviews by European Commission officials during the selection process. MS are invited to conduct their internal language checks before the submission of candidatures. Applicants' references and professional experience may be checked as well.

1. Language proficiency: good written and spoken proficiency for both French and English (level 3 = fluent) is a must.

2. Previous experience in Republic of Guinea and/or in the region is an asset.

3. Previous electoral observation experience (particularly in the region) and/or other relevant experience including electoral training.

§ LTOs: minimum one (1) observation mission as an observer or core team member; previous experience in EU EOM in the region is an asset.

§ STOs: minimum one (1) observation mission as an observer or core team member or relevant electoral training (preferably by NEEDS) or relevant previous work experience; previous experience in Republic of Guinea and/or the region is an asset. **A limited number of STOs positions (5) will be reserved for new comers; all MS are invited to submit the candidature of 1 new comer STO.**

¹ Including 4 non EU STOs

² Including: i) departure from home country to training location (tbc); ii) two-full-day pre-deployment training; iii) travel from training location to Republic of Guinea; iv) stay in Republic of Guinea; v) departure from Republic of Guinea and arrival home country.

³ Date of arrival home country (1 day later depending on flights connections).

4. Previous experience of work as a civilian in a large scale international mission or in a human rights monitoring mission under challenging logistical and security conditions is an asset.
5. Demonstrated commitment to democracy and human rights.
6. Computer and IT (Microsoft Office Word, Excel, Access, Acrobat writer, Outlook) and internet browser and web mail software. Familiarity with use of Internet, Satellite phones, HF, VHF, GPS.
7. Excellent physical conditions and good health, which can afford long working hours.
8. Living conditions: observers should be willing to accept harsh living conditions when deployed in Republic of Guinea.
9. Full flexibility is required from the candidates in terms of mission timetable in case changes and delays might occur.
10. Candidates should consult their government's health advisories.

4. SELECTION OF SUCCESSFUL CANDIDATES AND INFORMATION TO BE PROVIDED TO SHORTLISTED OBSERVERS

1. The Commission will proceed with the selection of the observers in the framework of the criteria outlined in the European Union Council Decision “**EU Guides for the Selection of the electoral observers**” **Council Decision 8728/99 - PESC 165 - COHOM 4** and will inform the Member States of the final list of the selected observers.

<u>Tentative date</u> by which the Commission hopes to inform MS and selected/non-selected LTOs	<u>17 May 2010</u>
<u>Tentative date</u> by which the Commission hopes to inform MS and selected/non-selected STOs	<u>17 May 2010</u>

2. Previous evaluations during EU EOMs and NEEDS training sessions will also be taken into account.
3. The Commission will use for the Mission the data already existing in the ROSTER system: http://ec.europa.eu/europeaid/what/human-rights/election_observation_missions/index_en.htm.

The applications sent by E-mail will not be taken into account.

5. THE COMMISSION INVITES THE MEMBER STATES:

- to only propose candidates certifying their full availability for the entire period of the mission, inclusive the participation in a two-days training session prior to deployment;
- to ensure an appropriate balance between the observers' past professional experiences (various types of public or civilian background). No country circumstances, including conflict or post conflict situation should change this necessary balance.
- to inform pre-selected observers to update their personal data in the ROSTER before the submission of their candidatures. For the entire selection process and the preparations for fielding, the Commission will only take into consideration the data as entered in the CV in the Roster (departure airport, passport data, e-mail addresses, telephone numbers, etc.). Should a CV not include all the required information, the applicant will be rejected. Further communication by the candidate or (like for example new departure airport, changed e-mail, etc.) shall not be taken into consideration.

- to rank in each category all shortlisted observers by order of suggested preference;
- to inform the observers of the information and terms of reference detailed in the annex to the present Note;
- to inform the observers that French language knowledge might be tested through phone interviews by European Commission officials during the selection process.
- to inform the observers to follow respectfully and at any time during their assignment as observers, the EU code of conduct for election observer as well as the European Commission and EU EOM Core Team and Service Provider instructions, in particular security and safety instructions, upon deployment and throughout the mission.

Failure to follow those code of conduct and instructions may result in an anticipated termination of the observer's assignment, immediate repatriation to the place of residence and non-recommendation for future EU EOMs.

- to inform observers of the security instructions and health precautions and requirements as published on the websites of their respective Ministries and Embassies. More information on health precautions and requirements will be communicated by the service provider to selected candidates at a later stage.

[Signed]

Patrice Lenormand
Head of Sector Elections

Annexes: Recruitment Information and Terms of Reference for Observers

CC: Mr. Bouratsis, Ms. Suomalainen, Ms. Ghelim, Mr. Nagoda, Mr. Flament (AIDCO/F)
Ms. Arnault, Ms. Wasilewska, Ms. Skowron (RELEX/B)
Mr. Boucey (DEV/D)
Mr. Van Damme (DEL Republic of Guinea)